

Linn County Emergency Management Commission

MINUTES

Linn County Emergency Management Agency
Emergency Operations Center
6301 Kirkwood Blvd SW
Cedar Rapids, IA

Tuesday - February 15, 2011

6:00 PM

Called to order at 6:00 p.m.

1. **Roll Call** – Roll call was taken and a quorum was present.

JURISDICTION	REPRESENTATIVE
Alburnett	Ron Hoover
Bertram	Dar Harmening
Cedar Rapids	Mark English
Center Point	
Central City	Don Gray
Coggon	
Ely	Bill Grove
Fairfax	Dave Yanecek
Hiawatha	
Lisbon	Brandon Siggins
Marion	Terry Jackson
Mt. Vernon	Mike Buser
Palo	
Prairieburg	Darren Paustian
Robins	Ian Cullis
Sheriff	Brian Gardner
Springville	Rick Heeren
Supervisor	John Harris
Walker	Chad Ware
Walford	

EMA Staff:

Michael Goldberg
Dawn Nelson
Tom Ulrich

Guests Present:

Rich Struve
Bill Mau
Steve Jones
Steve Sawyers
Tom Hess

- 2. Approve Agenda** – Brian Gardner added 7.3 for new HazMat Member Application Approval. Motion by Mike Buser and second by Rick Heeren to approve the agenda with the noted amendment. Motion carried.
- 3. Public Comments – Agenda Related** – Rich Struve spoke regarding CERT and noted previous events that are CERT supported but are not shown in the video that will be shown tonight.
- 4. Invited Guests/Speakers/Presentations/Awards** – None.
- 5. Consent Calendar**
 - 5.1. Minutes – 01/18/2011 Commission Meeting – Mike Buser asked for clarification of 7.11 Discuss HazMat budget and use of \$16,000 FY2010 surplus and clarification was given regarding the amendment and inclusion of the five items as presented in the FY2011 budget amendment (7.1.2). Motion by Mike Buser and second by Dave Yanecek to approve the consent calendar items. Motion carried.
- 6. Business (discussion and action may be taken on any of the following)**
 - 6.1. Budget Update – Mike Goldberg gave an explanation (see attach). Will be 95.8 % expended if go with anticipated projections. There was one question regarding the HazMat budget auto liability line item posed by Terry Jackson.
 - 6.2. Public Hearing on amendment to 2011 Budget – Mike Goldberg noted we do have the proof of publication. Motion by Mike Buser and second by Don Gray to open the public hearing for the FY2011 Budget Amendment at 6:22 p.m. Motion carried. The purpose of the amendment is to raise the expenditure level. Motion by Mark English and second by Mike Buser to close the public hearing at 6:24 p.m. Motion carried. Motion by Mike Buser and second by Mark English to approve the FY2011 Budget Amendment as presented. Motion carried.
 - 6.3. Public Hearing on 2012 Budget- Motion by Mark English and second by Mike Buser to open the public hearing for the FY2012 Budget at 6:24 p.m. Motion carried. We have proof of publication. Mike Goldberg thanked the Board of Supervisors for the funding and for no staff reductions. Motion by Don Gray and second by Rick Heeren to close the public hearing at 6:29 p.m. Motion carried. Motion by Mike Buser and second by Chad Ware to approve the FY2012 Budget as

- presented. Motion carried.
- 6.4. CERT Program Overview
- 6.4.1 "CERT in Action" video – Tom Ulrich showed a three minute video. Tom is the CERT liaison. There is a requisition form in the packet, per Mike Goldberg (see attach). Mark English spoke and Brian Gardner stated the requisition form is filled out to obtain CERT equipment with grant funds through homeland security. Mike Goldberg said he would prefer people receive the training before receiving the equipment. Tom Ulrich has some CERT backpacks and showed one of the kits and its contents. The kit has Identifiers to show the person as a trained CERT responder. The first class was already conducted on two Saturdays. EMA provides training and kits upon request. 50 basic kits were purchased with grant funds totaling \$2,100. A registration link is on the EMA website. Brandon Siggins asked who was responsible for the CERT members and was told they are neighborhood groups that assist in an event and are trained to help and not get in the way of first responders. They follow the Good Samaritan law and it mirrors the Boy Scouts. There is a CERT pamphlet on the website. Rich Struve referenced an article and said they are a neighborhood self help group. This is a National program and laws vary state to state. Rich's CERT team saved a life. They teach to react not to respond. Mike Goldberg noted the federal government and States updated their websites and everyone has to re-register. Only programs can register – teams cannot register. Brian Gardner concluded with stating this shows assistance citizens should provide.
- 6.4.2 Review grant funded CERT equipment
- 6.4.3 CERT Equipment Requisition process/form – will be used for assignment of equipment
- 6.5. EMPG – Funding allocation – proposed change to State administrative rule
- 6.5.1 Public Hearing – March 1st @ Johnson Co. EMA – Mike Goldberg stated large counties are currently capped at \$39,000 and there is a 50 % match. Linn County EMA would go up to \$75,000 if the formula changes.
- 6.6. FEMA Snow Assistance Policy – Information – Mike Goldberg stated this will be placed on our website. Linn County wasn't near the record high to qualify for this. We have to have a record or near record snowfall to qualify for this. 16.7 is our record and we were at 10.7. It was stated there are four NWS reporting stations in Linn County and three locations noted were: Marion, south of Eastern Iowa Airport (Swisher) and Coggon.
- 6.7. Discussion (only) on possible change(s) to by-laws
- 6.7.1 Process for cancelling meeting due to lack of quorum or agenda items – Mike Goldberg spoke with the County Attorney's Office and was told to keep it simple and allow the Chair to cancel was the recommendation given. This would be if there was no agenda or due to bad weather and we would cancel the meeting.

7. **Reports**
 - 7.1. Director's report – (See attach).
 - 7.2. HazMat report – (See attach).
 - 7.3. Request for HazMat Application Approval – (See attach) –Motion by Mark English and second by Mike Buser to approve the HazMat applications as presented. Motion carried.

8. **Travel/Conference Request (Take Action) – Presented at meeting as needed.**
 - 8.1. **Approved by Director**
None.
 - 8.2. **Requested by Director**
None. Mike Goldberg will not be going to ISAC/IEMA conference due to a training conflict.

9. **Upcoming Events**
 - 9.1. Medical Reserve Corps (MRC) kickoff – February 28th
 - 9.2. IEMA Executive/Legislative Board meeting – 3/3
 - 9.3. Staff will be attending Homeland Security Region 6 -All-hazards Section Chief Training during February & March. – Incident Commander (Mike), Planning (Don), Logistics (Tom & Dawn) & Operations (Mike & Tom).
 - 9.4. March 29th DAEC Drill – dress rehearsal. May 10th- Non-FEMA Evaluated Drill

10. **Scheduled Programs/Presentations**
 - 10.1. **StateTech Mag “Recovery Efforts” article (in packet)**
Article with Linn County IT Director Phil Lowder during which he mentions collaboration with EMA on data backup.

11. **Public Comment (Non-agenda related)** – Rich Struve referenced the new radio system and noted an article he saw. He will share the web link. The President opened up more frequencies for Law Enforcement, etc. Mike Goldberg noted an ICS 402 Course and stated this is free until the end of May and we can schedule a class.

12. **Adjournment-** Motion by Rick Heeren and second by Don Gray to adjourn at 7:13 p.m. Motion carried.