

5. Business (discussion and action may be taken on any of the following)

- 5.1. Public Hearing on Proposed Amendment to FY2010 (current year) budget – Went into Public Hearing at 6:04 p.m. Mike Goldberg referenced the two sided document (see attach) and stated there is an increase to the current budget of \$70,920. Motion by Mike Buser and second by Bill Grove to close the Public Hearing at 6:09 p.m. Motion carried.
- 5.2. Action on Proposed Amendment to FY2010 budget – Motion by John Stuelke and second by Ian Cullis to accept the Proposed Amendment to the FY2010 Budget. Motion carried.
- 5.3. Public Hearing on Proposed FY 2011 budget – Motion by Mike Buser and second by Don Gray to go into Public Hearing at 6:10 p.m. Motion carried. Mike Goldberg stated we have proof of publication for both Public Hearings. The proposed budget for FY2011 is \$593,382 (see attach). Motion by Mike Buser and second by Dave Yanecek to close the Public Hearing at 6:14 p.m. Motion carried.
- 5.4. Action on Proposed FY2011 budget – Motion by Mike Buser and second by Ben Rogers to accept the Proposed FY2011 Budget. Motion carried.
- 5.5. **Closed Session for collective bargaining purposes pursuant to Chapter 20.17(3), Code of Iowa** – Motion by Mike Buser and second by Don Gray to go into closed session at 6:15 p.m. Motion carried. Resume open session at 6:27 p.m.
 - 5.5.1. Take action on proposed two year agreement between Linn County Emergency Management Commission and AFSCME Local 231. – Motion by Roger Shebetka and second by Ian Cullis to accept the two year contract between the Linn County Emergency Management Commission and AFSCME Local 231. Motion carried.
- 5.6. Discuss project to zone metro area outdoor warning sirens – Mike Goldberg said EMA is working on a project with Duane Arnold Energy Center to zone out the sirens. Currently they all go off when they are set off. They are maintained by DAEC and DAEC allows us to use the sirens.
- 5.7. Discuss Quad Cities area siren activation guidelines – Mike Goldberg noted the Quad Cities area siren activation guidelines (see excerpt below regarding sirens) and said we would like to follow this and have the Emergency Management Commission adopt it. We need more discussion regarding thunderstorms and he encourages all communities to adopt or follow this for those who set their own sirens off. This will be approximately one year down the road. The Coordinator will move forward on this.
- 5.8. Authorize disposal of Toshiba telephone equipment (replaced with Mitel system) – Motion by John Stuelke and second by Bill Grove to authorize the disposal of the Toshiba telephone equipment. Motion carried.
- 5.9. Follow-up: Hazardous materials storage – fee structure. – Brian Gardner said we are looking at ways to fund the HazMat budget. The City of Cedar Rapids has a HazMat fee structure (see attach) that we might want to modify and use. Discussion and concerns with a fee and if the facilities can afford to pay it or if they would have to charge their customers a fee in return took place. We charge a \$4,000 retainer fee to other counties. A sample fee structure was presented (see attach). It was noted that taxation is how other HazMat teams are funded in the state. There is a need for two teams – Cedar Rapids and Linn County. It was suggested that we look at what the needs are and Mike Goldberg stated \$77,000. We do charge the entity for a call if it is a semi or railway, etc. This could also be applied toward a vehicle replacement when needed. We will bring this back to the next meeting. This would need action by the Linn County Board of Supervisors and then Brian Gardner would take a letter to the BOS from the Emergency Management Commission. We will get a new accurate form to take back to the City Councils for discussion and/or EMA could go to the meetings and explain also. The information is taken from the Tier II reports that Don Vincent works with, and can give an explanation as to why we think this is needed. We may need to hold off on this a couple months to get the word out, etc.

- 5.10. Follow-up: Employment Practices Liability Insurance – additional information as requested. – Mike Goldberg stated Paula Gunter had previously requested more information on this. We have support from the Linn County attorney and Linn County Human Resources and don't feel it is necessary to continue to keep our own insurance. There is no need to continue it and it will expire on its own.
- 5.11. Admission of new HazMat Member – Jason Alt applicant – HazMat Chief Ulrich recommends approval of the applicant. Motion by Don Gray and second by Bob Standard to approve the HazMat applicant Jason Alt. . Terry Jackson said he prefers to let the HazMat team approve the applicants and the Emergency Management Commission receive the applications. The By-laws say the applicants are subject to EMC approval, per Mike Goldberg. Motion carried.
- 5.12. Lumir Dostal Award – Brian Gardner stated that Ted Beuter has been with Linn County EMA since the late 1960s or early 1970s. He wanted to recognize Ted's contribution to the agency and Mike Goldberg suggested the Lumir Dostal Public Safety Award. This award hasn't been given since 2006. Ted would be the 2009 recipient and a small plaque is given to the recipient. Motion by Ron Hoover and second by Mike Buser for Ted Beuter to be the recipient of the 2009 Lumir Dostal Award. Motion carried.

6. Coordinator's Report

6.1. Administration

- Certified Emergency Management Coordinator certification received – January.
- E 9-1-1 Executive Board and Annual Service Board meeting.
 - Consideration being given to placing increase in E9-1-1 surcharge from \$.25 to \$.50 on November ballot. Most counties are at \$1. - Mike Goldberg explained the purpose of the E-911 funds and Brian Gardner noted it provides equipment to the Marion, Cedar Rapids and Linn County PSAPS.
- NWS Briefing – Quad Cities 2/11
- Assigned Operations Officer as liaison to CERT program
- Region 6 Homeland Security meeting with State of Iowa
- IEMA quarterly meeting
- Bargaining and strategy meetings held, tentative agreement reached,
- Staff meetings

6.2. Financial (Budget, Grant, Etc)

- FY2011 Proposed Budget finalized and posted to Iowa Dept of Management & Budget
- Notice of Public Hearing prepared and send to Gazette
- FY2010 Proposed Amendment to current budget prepared. Notice of Public Hearing send to Gazette
- Amendment to 2010 EMPG grant application prepared and submitted.
- Monthly Report – on line. Questions?

6.3. Planning, Projects

- DAEC exercise held 1/27
- 2-1-1 web site focus group 1/25
- Served as evaluator/controller at Delaware County EMA for Operation Fat Tire regional functional exercise – 1/22
- Held functional exercise at Linn County EMA/EOC – Operation Fat Tire - 2/7 – Marion was the target community
- Technology
 - Phone upgrade - Mostly completed. Installation of PRI trunk authorized last month delayed until 2/26.
 - Linn County IT - Administrative computers connected to Linn County network

6.4 Functional Area Report

6.4.1 Operations

- 1/25/10 Phone clean up
- 1/26/10 Phone set up
- 1/27/10 DAEC Drill
- 1/28/10 Received certification From ILEA to instruct Reserve Officers in Haz-Mat Awareness and Weather Preparedness.
- 1/31/10 Instructed Haz-Mat Awareness class for Sheriffs Department Reserve class.
- 2/1/10 Completed (IS-317) CERT INTRO
- 2/1/10 Researched CERT Teams from Iowa and across the United States and the proper expenditure of grant funds.
- 2/2/10 Fat Tire Drill
- 2/11/10 NWS Briefing Quad Cities – excerpt at end of agenda
- Merit Badge course prep

6.4.2 Plans

- Web site development – Project launch by March 1 – Don Vincent has been working on this. The new phone numbers and e-mail addresses are effective immediately. Dawn Nelson will e-mail out the new information.
- Purged old plans
- Merit Badge course prep

6.4.3 Logistics

- Attended and report out on Region 6 LEPC meeting
- DAEC signs
- Merit Badge course prep

6.4.4 Volunteer Hazardous Materials Team

- 1/28/10 Level A Suit testing and SCBA mask fit testing.
- 2/2/10 Operations Level Training for Fair Fax Fire Dept.
- 2/3/10 Duty Crew 1 Truck/Equipment checks.
- 2/4/10 Cameo, Marplot, Aloha training at Kirkwood.
- 2/4/10 Moved EMA equipment from office to the garage

6.4. Community/Media Relations

- Linn County Firefighters Association Meeting 1/21
- Iowa Disaster Recovery Learning Conference – Congressman Loeb sack 1/29
- Attended Marion “State of the City” event 1/26
- Linn- Mar Crisis Management Team Presentation 2/5
- Boy Scout Merit Emergency Preparedness Merit Badge with Hiawatha FD (Don, Tom, Brad) 2/13

7. Travel/Conferences Requests (Take action)

To be presented during meeting as necessary. None.

8. Public Comments – Non-Agenda Related – None.

11. Adjournment – Motion by Mike Buser and second by Don Gray to adjourn at 7:29 p.m. Motion carried.

Excerpt from Quad Cities Metro Siren Plan

Severe Weather

National Weather Service warnings define the area threatened by the storm and include information about the history and/or potential of the specific storm. In addition, trained spotters provide real-time reports of an imminent threat approaching or occurring in the community. When a warning includes the specific hazards

defined below or when trained spotters report any of these hazards, sirens should be activated for all jurisdictions in the threatened area.

Tornadoes – Activation recommended for:

Tornado Warning issued by the National Weather Service and/or
Tornado or funnel cloud reported by a trained spotter

Severe Thunderstorms – Activation recommended for:

Severe Thunderstorm Warning issued by the National Weather Service or a report from a trained spotter that includes:

wind 70 mph* or greater (whole trees blown down), and/or
golf ball sized hail** or larger (1.75 inch diameter or greater)

* Most fatalities during tornadoes or severe thunderstorms occur due to falling trees or large branches. 70 mph is the typical threshold at which large branches and small trees break. (Additional background for this threshold is available in the engineering document for the Enhanced Fujita damage scale:

www.spc.ncep.noaa.gov/efscale)

** Hail begins to break windows when it reaches or exceeds golf ball size.