

Linn County Emergency Management Commission

AGENDA (*Amended)

Linn County Emergency Management Agency
Emergency Operations Center
6301 Kirkwood Blvd SW
Cedar Rapids, IA

Tuesday - April 19, 2011
6:00 PM

1. Roll Call

JURISDICTION	REPRESENTATIVE
Alburnett	
Bertram	
Cedar Rapids	
Center Point	
Central City	
Coggon	
Ely	
Fairfax	
Hiawatha	
Lisbon	
Marion	
Mt. Vernon	
Palo	
Prairieburg	
Robins	
Sheriff	
Springville	
Supervisor	
Walker	
Walford	

2. **Approve Agenda**
3. **Public Comments – Agenda Related**
4. **Invited Guests/Speakers/Presentations/Awards**
5. **Consent Calendar**
 - 5.1. Minutes – 02/15/2011 Commission Meeting
6. **Business (discussion and action may be taken on any of the following)**
 - 6.1. ***Update on Radio System Project for Linn County-Cedar Rapids-Marion**

Presenter: LCSO Capt. Dave Knott will review project information provided to Linn County Board of Supervisors. Decision by BOS is still pending.
 - 6.2. Review of March 29th DAEC exercise.
 - 6.3. Receipt and Acceptance of Linn County Radiological Emergency Response Plan (RERP), Revision 15

Action requested: Authorize Chair and Director to sign.
(Note: The process for approval of the annual RERP is under discussion at HSEMD. Question is whether the RERP process is separate or a part of the local comprehensive emergency plan adoption process identified in the administrative rules.)
 - 6.4. Delegation of Authority
(Code of Iowa)

29C.9(7). The commission shall delegate to the emergency management coordinator the authority to fulfill the commission duties as described in the division's administrative rules. Each commission shall appoint a county emergency management coordinator who shall meet the qualifications specified in the administrative rules by the administrator of the homeland security and emergency management division. Additional emergency management personnel may be appointed at the discretion of the commission.

(Iowa Administrative Code)
605—7.4(29C) Emergency management coordinator.
7.4(1) Each county emergency management commission or joint commission shall appoint an emergency management coordinator who shall serve at the pleasure of the commission. The commission shall delegate to the emergency management coordinator the authority to fulfill the commission's and coordinator's duties as provided in Iowa Code sections 29C.9 and 29C.10, as further described in subrule 7.3(4), and as otherwise assigned and authorized by the commission.

[\[29C.9, 29C.10, subrule 7.3\(4\) – Attached\]](#)
 - 6.5. Approval process for Memorandum of Understanding/Agreement (MOU/MOA) and Letter of Agreement (LOA)
 - 6.6. Designation of director as the lawful custodian of the records of Linn County Emergency Management in accordance with Chapter 22.3, Code of Iowa.
 - 6.7. Update - EMPG – Funding allocation – proposed change to State administrative rule & federal appropriation
 - 6.8. *Medical Reserve Corps funding and expenditures.

7. Reports

- 7.1. Director's report – see Activity/Project report
- 7.2. HazMat report – no responses

3/8/2011	Walker Fire Hazmat Ops Ref
3/15/11	Oelwein Fire Hazmat Ops Ref
3/17/11	Garber Fire Hazmat Ops Ref
3/23/11	Strawberry Point Fire Hazmat Ops Ref
3/31/11	HazMat training meeting
4/4/11	Mt Vernon Fire Hazmat Ops Ref
4/9/11	Safety Fair Linn County Health
4/9/11	Belle Plaine Ambulance Hazmat Ops
4/11/11	Atkins Fire Hazmat Ops Ref

8. Travel/Conference Request (Take Action) – Presented at meeting as needed.

8.1. Approved by Director

LEPC – La Vista, Nebraska

8.2. Requested by Director

5th Annual IEMA Emergency Management Conference - Wahpeton, Iowa

9. Upcoming Events

- 9.1. *EMA hosting ICS 300 (4/30 & 5/1) & ICS 400 (5/21&22)
- 9.2. *Marion PD & Hy-Vee Safety Day – Saturday, April 30th
- 9.3. *Eastern Iowa Airport Drill – Saturday, May 7th
- 9.4. May 10th – DAEC non-FEMA evaluated exercise

10. Scheduled Programs/Presentations

- 10.1. Ethical Perspectives on the News

11. Public Comment (Non-agenda related)

12. Adjournment